

## **Complete Biodata**

Name:- Gitanjali Dutta  
 Service/Cadre:- Assam Civil Service  
 Date Of Joining:- 25-05-1992  
 Date Of Birth:- 01-12-1959  
 Gender:- Female  
 Home State:- ASSAM  
 Home District:- Jorhat  
 Service Status:- Retired  
 Education Qualification:- M.Sc(Botany)

### **Experience Details :-**

Designation	Office Name	Charge Type	From Date	To Date
District Development Commissioner	Jorhat	Substantive	01/12/2018	16/02/2020
principal secy.Thengal Kachari Autonomous Council	Jorhat	Substantive	22/08/2017	22/08/2017
principal secy.Thengal Kachari Autonomous Council	Jorhat	Additional	22/08/2017	01/12/2018
Joint Secretary	Welfare of Plain Tribes & Backward Classes	Substantive	22/08/2017	01/12/2018
Deputy Secretary	Agriculture Deptt	Substantive	18/11/2015	22/08/2017
Deputy Secretary	Welfare of Plain Tribes & Backward Classes	Substantive	15/05/2015	18/11/2015
Deputy Secretary	Political Department	Substantive	27/03/2015	14/05/2015
Addl Deputy Commissioner	Sonitpur	Substantive	11/03/2014	21/03/2015
Addl Deputy Commissioner	Darrang	Substantive	06/09/2013	07/03/2014
Sub Divisional Officer(Sadar)	Mangaldoi	Substantive	03/07/2009	05/09/2013
Extra Astd. Commissioner	Kaliabor	Substantive	27/02/2009	29/06/2009
Election officer	Tezpur	Substantive	21/03/2007	22/02/2009
SDWO	Kaliabor	Substantive	15/09/2006	15/03/2007
SDWO	Sivasagar	Substantive	06/03/2006	08/09/2006
SDWO	Tezpur	Substantive	29/01/1998	04/03/2006
Extra Astd. Commissioner	Tezpur	Substantive	23/06/1994	29/01/1998
Extra Astd. Commissioner	North Lakhimpur	Substantive	23/04/1993	22/04/1994
C.O(A)&E.A.C	Amguri	Substantive	30/10/1992	16/06/1993
ACS-1(jr.Grd) Probationer	Assam Survey &S.T	Substantive	26/06/1992	23/10/1992
ACS-1(jr.Grd) Probationer	AASC Khanapara	Substantive	25/05/1992	25/06/1992

## Training Details :-

Training Institute Name	Training Name	Start Date	End Date
ATI,Mysore	Two Week Capacity Building Training Programme	18/08/2014	01/09/2014
Assam Administrative Staff College,Khanapara	One Day Workshop for Nodal Officers	30/11/2013	30/11/2013
Assam Administrative Staff College,Khanapara	2-Day Workshop on RTI Act,2005 for ACS Officers	29/08/2013	30/08/2013
Assam Administrative Staff College,Khanapara	Two- Week Intensive In-service Training	07/09/2009	18/09/2009

Note: If need be, please indicate the changes in ER Sheet through Shri Prasanta Borkakati, ACS,Deputy Secretary to the Govt. of Assam, Personnel Department. email ID : pborkakati[dot]acs[at]assam[dot]gov[dot]in

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