

## **Complete Biodata**

Name:- Sangita Saikia  
Service/Cadre:- Assam Civil Service  
Date Of Joining:- 21-06-1999  
Date Of Birth:- 20-07-1973  
Gender:- Female  
Home State:- ASSAM  
Home District:- Kamrup  
Service Status:- Joint Secretary  
Education Qualification:- B.A(Economics)

### **Experience Details :-**

Designation	Office Name	Charge Type	From Date	To Date
Joint Secretary	Secondary Education	Substantive	18/05/2021	
CEO cum Member -Secy,ASCRDA	Kamrup Metro	Substantive	15/02/2017	17/05/2021
OSD,RMSA	Kamrup Metro	Additional	15/02/2017	17/05/2021
Addl Deputy Commissioner	Kamrup	Substantive	01/01/2016	07/02/2017
Extra Astd. Commissioner	Kamrup	Substantive	18/11/2013	
Extra Astd. Commissioner	Nagaon	Substantive	28/02/2011	15/11/2013
PO,Urban Basic Services,MAD	Guwahati	Substantive	08/04/2008	23/02/2011
Extra Astd. Commissioner	Nalbari	Substantive	25/08/2004	04/04/2008
Extra Astd. Commissioner	Bajali	Substantive	24/03/2004	23/08/2004
Extra Astd. Commissioner	Nalbari	Substantive	19/08/1999	23/03/2004

### **Training Details :-**

Training Institute Name	Training Name	Start Date	End Date
Assam Administrative Staff College,Khanapara	One Day Workshop for Nodal Officers	30/11/2013	30/11/2013
Assam Administrative Staff College,Khanapara	Training Needs Analysis(TNA)	10/06/2013	21/06/2013
Assam Administrative Staff College,Khanapara	Computer Training for ACS Officers	11/03/2013	15/03/2013
Assam Administrative Staff College,Khanapara	Two- Week Mandatory In-service Training	18/08/2008	29/08/2008

Note: If need be, please indicate the changes in ER Sheet through Shri Prasanta Borkakati, ACS,Deputy Secretary to the Govt. of Assam, Personnel Department. email ID : pborkakati[dot]acs[at]assam[dot]gov[dot]in

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