

Complete Biodata

Name:- Ranjana Barua
Service/Cadre:- Assam Civil Service
Date Of Joining:- 18-05-1984
Date Of Birth:- 05-10-1959
Gender:- Female
Home State:- ASSAM
Home District:- Kamrup Metro
Service Status:- Retired
Education Qualification:- B.A(English)

Experience Details :-

| Designation | Office Name | Charge Type | From Date | To Date |
|---------------------------|--|-------------|------------|------------|
| Commissioner & Secretary | Tea Tribes Welfare Deptt. | Substantive | 08/02/2019 | 31/10/2019 |
| Commissioner & Secretary | Excise Department | Additional | 08/02/2019 | 31/10/2019 |
| Secretary | Excise Department | Additional | 01/12/2017 | 08/02/2019 |
| Secretary | Revenue & Disaster Management Department | Substantive | 21/10/2016 | 01/12/2017 |
| Addl Secretary | Revenue & Disaster Management Department | Substantive | 14/12/2015 | 21/10/2016 |
| Joint Secretary | Revenue & Disaster Management Department | Substantive | 12/01/2015 | 14/12/2015 |
| Joint Secretary | Personnel (A) | Substantive | 05/09/2013 | 12/01/2015 |
| Deputy Secretary | Personnel (A) | Substantive | 12/09/2005 | 05/09/2013 |
| Under Secretary | Personnel (A) | Substantive | 01/09/2003 | 12/09/2005 |
| Special Officer | Personnel (A) | Substantive | 02/05/2003 | 01/09/2003 |
| A.O.AMDB | Ganeshguri | Substantive | 14/06/1999 | 02/05/2003 |
| Special Officer | Home & Political Deptt. | Substantive | 30/11/1994 | 14/06/1999 |
| Dy Director WP&BC | Guwhati | Substantive | 25/03/1994 | 29/11/1994 |
| Extra Astt. Commissioner | Nagaon | Substantive | 20/08/1993 | 19/03/1994 |
| Executive Magistrate &EAC | Jorhat | Substantive | 05/03/1989 | 11/08/1993 |
| Executive Magistrate | Kokrajhar | Substantive | 07/11/1988 | 25/02/1989 |
| Executive Magistrate | Gossaigaon | Additional | 07/09/1987 | 05/11/1988 |
| Executive Magistrate | Nalbari | Additional | 22/08/1986 | 31/08/1987 |
| Executive Magistrate | Dhubri | Substantive | 15/11/1984 | 21/08/1986 |

Training Details :-

| Training Institute Name | Training Name | Start Date | End Date |
|---|--|------------|------------|
| Lee Kuan Yew School of Public Policy, Singapore | One Week In-Service Training | 16/12/2013 | 20/12/2013 |
| BIPARD, Patna | Training program on Public Service Act | 18/11/2013 | 23/11/2013 |
| Administrative Staff College, Hyderabad | 1-week in-service Trg on | 30/09/2013 | 04/10/2013 |

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|--|---|------------|------------|
| Management Development Institute, Gurgaon | Two- Week Capacity Building Training Programme | 05/12/2011 | 16/12/2011 |
| Assam Administrative Staff College, Khanapara | Two-Week Intensive Mandatory in-Service training | 14/12/2009 | 24/12/2009 |

Note: If need be, please indicate the changes in ER Sheet through Shri Prasanta Borkakati, ACS, Deputy Secretary to the Govt. of Assam, Personnel Department. email ID : pborkakati[dot]acs[at]assam[dot]gov[dot]in

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