

## Complete Biodata

Name:- Vijaylakshmi Barua  
Service/Cadre:- Assam Civil Service  
Date Of Joining:- 01-09-1993  
Date Of Birth:- 19-06-1970  
Gender:- Female  
Home State:- ASSAM  
Home District:- Dibrugarh  
Service Status:- Secretary  
Education Qualification:- B.A(English)

### Experience Details :-

Designation	Office Name	Charge Type	From Date	To Date
Secretary	Welfare of Bodoland Deptt	Additional	24/07/2024	
Secretary	Handloom ,Textile & Sericulture Deptt.	Substantive	01/06/2024	
Addl Secretary	Handloom ,Textile & Sericulture Deptt.	Substantive	27/10/2023	01/06/2024
Addl Secretary	Cultural Affairs Department	Substantive	29/04/2023	27/10/2023
Joint Secretary	Cultural Affairs Department	Substantive	10/11/2022	29/04/2023
Director	AASC Khanapara	Substantive	08/12/2021	09/11/2022
Addl Director	AASC Khanapara	Substantive	29/01/2018	08/12/2021
Director	AASC Khanapara	Substantive	02/03/2015	29/01/2018
Sub Divisional Officer(Civil)	Bajali	Substantive	08/05/2013	27/02/2015
E.A.C attached to AssamAdmn.Tri	Kamrup	Substantive	04/12/2001	03/05/2013
Extra Astd. Commissioner	Guwahati	Substantive	20/03/1997	04/12/2001
OSD	Dispur	Substantive	28/10/1996	19/03/1997
Circle Officer (A)	Barpeta	Substantive	05/01/1996	17/10/1996
Circle Officer (A)	Nalbari	Substantive	06/01/1994	29/12/1995

### Training Details :-

Training Institute Name	Training Name	Start Date	End Date
Assam Administrative Staff College,Khanapara	Design of Training	02/01/2012	06/01/2012
Assam Administrative Staff College,Khanapara	Direct Trainer Skills(D T S)	26/12/2011	30/12/2011
Assam Administrative Staff College,Khanapara	Two- Week Mandatory In-service Training	23/06/2008	04/07/2008

Note: If need be, please indicate the changes in ER Sheet through Shri Prasanta Borkakati, ACS,Deputy Secretary to the Govt. of Assam, Personnel Department. email ID : pborkakati[dot]acs[at]assam[dot]gov[dot]in

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