

## Complete Biodata

Name:- Rajita Konwar  
Service/Cadre:- Assam Civil Service  
Date Of Joining:- 27-06-1987  
Date Of Birth:- 24-03-1954  
Gender:- Female  
Home State:- ASSAM  
Home District:- Kamrup Metro  
Service Status:- Retired  
Education Qualification:- M.A.(Economics)

### **Experience Details :-**

Designation	Office Name	Charge Type	From Date	To Date
Deputy Secretary	Tea Tribes and Adivasi Welfare Deptt.	Substantive	01/03/2009	30/04/2014
Under Secretary	Tea Tribes and Adivasi Welfare Deptt.	Substantive	01/04/2007	25/06/2008
Under Secretary	Administrative Reforms & Training Department	Substantive	04/10/2005	31/03/2007
SDWO	Nalbari	Substantive	02/06/2003	30/09/2005
Extra Asst. Commissioner	Goalpara	Substantive	01/03/1998	31/01/2000
Compiler, District Gazetteers	Guwahati	Substantive	15/10/1995	31/01/1996
Extra Asst. Commissioner	Nagaon	Substantive	10/08/1995	14/10/1995
PO,Urban Basic Services,MAD	Guwahati	Substantive	01/10/1989	30/07/1991
SDWO	Baksa	Substantive	29/06/1987	29/09/1989

### **Training Details :-**

Training Institute Name	Training Name	Start Date	End Date
Assam Administrative Staff College,Khanapara	1-Week Computer Training for ACS Officers	21/10/2013	25/10/2013
Assam Administrative Staff College,Khanapara	2Day Workshop on RTI Act 2005 for ACS	27/09/2012	28/09/2012
Assam Administrative Staff College,Khanapara	Two-Week Intensive Mandatory in-Service training	14/12/2009	24/12/2009

Note: If need be, please indicate the changes in ER Sheet through Shri Prasanta Borkakati, ACS,Deputy Secretary to the Govt. of Assam, Personnel Department. email ID : pborkakati[at]acs[at]assam[dot]gov[dot]in

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