Complete Biodata

Name:- Utpala Saikia
Service/Cadre:- Assam Civil Service
Date Of Joining:- 25-05-1992
Date Of Birth:- 16-11-1961
Gender:- Female
Home State:- ASSAM
Home District:- Kamrup Metro
Service Status:- Retired
Education Qualification:- B.A(English)

Experience Details :-

Designation	Office Name	Charge Type	From Date	To Date
Deputy Commissioner	West Karbi Anglong	Additional	21/06/2021	30/11/2021
Secretary	General Administration Deptt.	Substantive	21/06/2021	30/11/2021
Deputy Commissioner	West Karbi Anglong	Substantive	20/05/2021	21/06/2021
Addl Secretary	Industries, Commerce & Public Enterprises Deptt.	Substantive	25/09/2020	20/05/2021
Addl Secretary	Panchayat & Rural Development Deptt	Substantive	01/01/2020	24/09/2020
Managing Director	Assam State Rural Livelihood Mission	Additional	01/01/2020	24/09/2020
Addl Secretary	Act East Policy Affairs Department	Additional	16/09/2019	31/12/2019
Addl Secretary	Power (E)	Additional	16/09/2019	31/12/2019
Addl Secretary	Industries, Commerce & Public Enterprises Deptt.	Substantive	16/09/2019	31/12/2019
Addl Secretary	Power (E)	Substantive	27/06/2019	16/09/2019
Addl Secretary	Social Welfare Deptt.	Additional	27/06/2019	16/09/2019
Joint Secretary	Social Welfare Deptt.	Additional	13/09/2018	27/06/2019
Joint Secretary	Power (E)	Substantive	28/12/2015	27/06/2019
Deputy Secretary	Power (E)	Substantive	27/12/2010	28/12/2015
Under Secretary	Power (E)	Substantive	29/01/2008	27/12/2010
Under Secretary	Welfare of Plain Tribes & Backward Classes	Substantive	16/11/2006	28/01/2008
Administrative Officer	Sectt.Admn.Deptt	Substantive	28/01/2004	15/11/2006
EAC Attached CMs Secretariat	Chief Minister,Assam Secretariat	Substantive	29/04/2003	27/01/2004
EAC Attached to GMC	Kamrup Metro	Substantive	01/08/2000	28/04/2003
Valuation Officer	Directorate Muni .Co	Substantive	10/07/1995	31/07/2000
Circle Officer (A)	Kamalpur	Substantive	17/07/1993	09/07/1995
Circle Officer (A)	Sidli	Substantive	01/06/1992	10/07/1993

Training Details :-

Training Institute Name	Training Name	Start Date	End Date

YASHADA ,Pune	Capacity Building Training Programme	23/09/2013	05/10/2013
Management Development Insititue,Gurgaon	Competency Development for good Goveranance	15/11/2010	27/11/2010
Assam Administrative Staff College,Khanapara	Two Week Mandatory In-service Training	02/07/2007	13/07/2007

Note: If need be, please indicate the changes in ER Sheet through Shri Prasanta Borkakati, ACS,Deputy Secretary to the Govt. of Assam, Personnel Department. email ID : pborkakati[dot]acs[at]assam[dot]gov[dot]in

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